

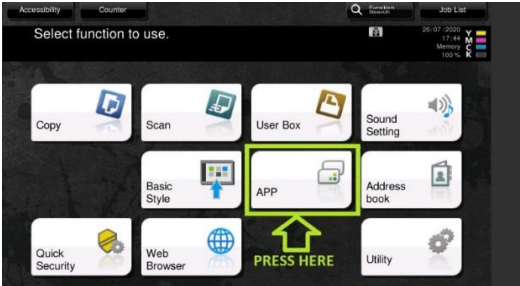
QR Code – Meter Reading Submission Guideline

Dear Valued Customer,


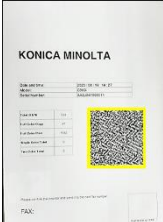
Thank you for choosing Konica Minolta as your preferred Printing and Office Solution Partner. This is the latest contactless method for meter reading submission which will enable safer social distancing and hassle-free meter reading submission.

Please follow the simple steps below every month to submit the meter reading seamlessly. Alternatively, you can watch a demo video at this link - https://youtu.be/ls7ffo2_kLk

Just simple steps to send meter reading. Here are the steps: -

																							
<p>STEP 1 Ensure your mobile phone camera is QR Code ready. If your mobile phone camera doesn't support, you can download the QR Code reader app from Google Play store / Apple App store.</p>	<p>STEP 2 Go to Menu screen on the multifunction printer's control panel, press the "APP" button.</p>																						
																							
<p>STEP 3 Press the "ASSISTANT"/ "DATA NOTIFIER" button. If button does not display, skip to STEP 4.</p>	<p>STEP 4 Scan the QR Code on the screen via your mobile phone camera and a web link will appear. Some QR Code reader app will automatically submit the meter reading without the URL appear so skip to END.</p>																						
 <table border="1" data-bbox="523 1350 762 1579"> <tr><td>Total</td><td>47</td></tr> <tr><td>Total color</td><td>45</td></tr> <tr><td>Total B & W</td><td>2</td></tr> <tr><td>B & W Large</td><td>0</td></tr> <tr><td>Full Color Copy</td><td>20</td></tr> <tr><td>Full Color Print</td><td>25</td></tr> <tr><td>Color Large</td><td>12</td></tr> <tr><td>Total Duplex</td><td>0</td></tr> <tr><td>Fax</td><td>—</td></tr> <tr><td>Single Color Total</td><td>0</td></tr> <tr><td>Two Color Total</td><td>0</td></tr> </table>	Total	47	Total color	45	Total B & W	2	B & W Large	0	Full Color Copy	20	Full Color Print	25	Color Large	12	Total Duplex	0	Fax	—	Single Color Total	0	Two Color Total	0	
Total	47																						
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Two Color Total	0																						
<p>STEP 5 Press on the web link which appear on your mobile phone screen to submit the meter reading. Make sure your mobile phone is connected to the Internet.</p>	<p>END A notification will appear on your mobile phone which indicate the meter reading had submitted to Konica Minolta.</p>																						

Want a "Proof Copy" of the meter reading details? Continue STEP 4.1 from STEP 1 – STEP 3.

	 <ul style="list-style-type: none"> ✓ Date ✓ Machine model ✓ Serial number of machine ✓ Counter in human readable format ✓ QR Code containing all counters that are displayed in the app ✓ Support contact fax number ✓ Sign/Seal field
<p>STEP 4.1 1. Press on "Menu" button on the top left of the screen to show the dropdown menu. 2. Press the "Print Counters" from the "Menu".</p>	<p>END The multifunction printer will print out the details for you automatically. You may also scan the QR Code with your mobile phone from here.</p>